

## List of the documents

- a) consent of processing your personal data **Annex 1 (completed with all the fields and holographic signed by the candidate)**;
- b) birth certificate certified copy and translation;
- c) copy of the document certifying the permanent residence abroad;
- d) copy of the passport, valid six months after enrolling for studies – starting October current year;
- e) request for the issuing of the acceptance letter, Annex 2 (**completed with all the fields and holographic signed by the candidate**)
- f) authenticity statement, **Annex 3, (completed with all the fields and holographic signed by the candidate)**;
- g) for the admission to the Preparatory year, certified copy and the translation in an international language of the **baccalaureate diploma** or its equivalent, **authenticated by the competent authorities of the issuing country** (for residents of countries that have signed the Hague Convention, the Hague Apostille is requested – access the website: <https://cnred.edu.ro/lista-statelor-pentru-care-se-solicita-apostilarea-sau-supralegalizarea/>; for other candidates, the documents have to be endorsed by the Ministry of Foreign Affairs, the Ministry of Education and the Romanian Embassy of the issuing country);
- h) for the admission to bachelor's program, certified copy and the translation in an international language of the **baccalaureate diploma** or its equivalent, **authenticated by the competent authorities of the issuing country** (for residents of countries that have signed the Hague Convention, the Hague Apostille is requested – access the website: <https://cnred.edu.ro/lista-statelor-pentru-care-se-solicita-apostilarea-sau-supralegalizarea/>; for other candidates, the documents have to be endorsed by the Ministry of Foreign Affairs, the Ministry of Education and the Romanian Embassy of the issuing country);
- i) for the admission to master's programs, certified copy and the translation in an international language of the **baccalaureate diploma** or its equivalent, certified copy and the translation in an international language of the **bachelor's diploma** or its equivalent, **both diplomas authenticated by the competent authorities of the issuing country** (for residents of countries that have signed the Hague Convention, the Hague Apostille is requested – access the website: <https://cnred.edu.ro/lista-statelor-pentru-care-se-solicita-apostilarea-sau-supralegalizarea/>; for other candidates, the documents have to be endorsed by the Ministry of Foreign Affairs, the Ministry of Education and the Romanian Embassy of the issuing country);
- j) for the admission to doctoral studies, certified copy and the translation in an international language of the **baccalaureate diploma** or its equivalent, certified copy and the translation in an international language of the **bachelor's diploma** or its equivalent and certified copy and the translation in an international language of the **master's diploma** or its equivalent, **all diplomas authenticated by the competent authorities of the issuing country** (for residents of countries that have signed the Hague Convention, the Hague Apostille is requested – access the website: <https://cnred.edu.ro/lista-statelor-pentru-care-se-solicita-apostilarea-sau-supralegalizarea/>; for other candidates, the documents have to be endorsed by the Ministry of Foreign Affairs, the Ministry of Education and the Romanian Embassy of the issuing country);
- k) transcripts of records related to the performed studies - certified and certified translations in an international language, **authenticated by the competent authorities**

- of the issuing country** (the documents have to be endorsed by the Ministry of Foreign Affairs, the Ministry of Education and the Romanian Embassy of the issuing country);
- l)** certificate of finalizing the preparatory year of the Romanian language or the certificate of linguistic competency, as the case;
  - m)** the medical certificate (in a language of international circulation) attesting that the person to be enrolled in the studies does not suffer from contagious diseases or other diseases incompatible with the future profession.
  - n)** Proof of payment for processing the file (**150 euros**, excluding bank fees, not refundable in case of rejecting the file)

**If you have questions or unclarities send an email to:**

[upgadmission@upg-ploiesti.ro](mailto:upgadmission@upg-ploiesti.ro)